

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, September 25, 2018, at 6:30 p.m. in the Olean High School Board Room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of silent prayer or personal reflection and a request to keep the family of Robert Filips in your thoughts and prayers. Janine Fodor led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

John Bartimole, President  
Frank Steffen, Jr., Vice President  
Andrew Caya  
Janine Fodor  
Mary Hirsch-Schena  
Ira Katzenstein (arrived at 6:37)  
Michael Martello (arrived at 6:45)  
James Padlo

ABSENT:

Paul Hessney (excused)

STAFF PRESENT:

Rick Moore, Superintendent of Schools  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Director of Curriculum and Instruction  
Brian Crawford, East View Principal  
Lauren Stuff, Washington West Principal  
Mike Martel, OHS Assistant Principal  
Matt Perry, Teacher  
Rachael Schreiber, Teacher

OTHERS:

Tom Dinki, OTH  
Ashley Ellis  
Morgan Kennedy  
Matilde Moroni  
Emily Keeler  
Charrity Barta  
Genna Manet  
Bianca  
Faith Springstead  
Keyonna Link  
A. Richter  
Veronica Ferry  
Mary Ring  
Olivia Lang  
Alex-xander Roddey

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 2**

Moved by F. Steffen, Jr., seconded M. Hirsch-Schena, to approve the revised agenda.

Agenda Approval

Ayes 6

Nays \_\_\_\_\_

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Ira arrived

Discussion Items:

- a. ARC Grant Presentation – Jen Mahar

Discussion Items

Communications

Communications, Commendations:

- a. DECA Program – Natalie Sova

Committee Reports

Committee Reports:

- a. Audit and Finance Sub Committee – August 16<sup>th</sup> and September 20<sup>th</sup> – given by Janine Fodor

Mike arrived

- b. Buildings and Grounds Committee – August 21<sup>st</sup> and September 18<sup>th</sup> – given by Mary Hirsch-Schena
- c. Operations Committee – September 11 – given by Frank Steffen, Jr.

Superintendent's Report:

- a. Thank you to Brian Crawford and EV staff for their patience and understanding – they have been inconvenienced throughout the Capital Project
- b. Thank you to Jeff Andreano and Mike Martel – bringing in guest speaker, SBU Coach Schmitt, to speak to seniors
- c. Thank you to administrators – great Open Houses
- d. Athletic teams are off to a good start
- e. Thank you to Kevin Fischer – Sodexo manager – creation of salad bar at the High School
- f. Thank you Leah Graves – organizing ice cream social for JOBS program
- g. October 19<sup>th</sup> Leadership Day
- h. Equity & Inclusion meeting update – next meeting October 9<sup>th</sup>

Superintendent's Report

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Reorg Meeting and the Regular Meetings held on August 14, 2018, and August 28, 2018.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Report dated August 31, 2018, and final June and July 2018 Reports be accepted and placed on file.
- c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for August 2018 be accepted and placed on file.
- d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the August 2018 Intra-fund Transfer listing in the amount of \$9,244.92 be accepted/approved and placed on file.

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 3**

- e. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending August, 2018, be accepted and placed on file.
- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed September 25<sup>th</sup> be approved:

900457767	908000927	900427904	908000802
908001701	908001606	908002441	900455827
908001662	900457609	900447086	100190001
082390006	900457924	908001610	908001087
908002006	908001265	900454940	

- g. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.
- h. Upon the Recommendation of Rick Moore, Superintendent of Schools, to declare school vehicles 2004 Ford F-350 1FTSF31L44ED45199 and 2008 Ford F-250 1FTSX21578EE36076 as surplus.

Ayes 8

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept and place on file the Olean City School District Annual Fire Inspection Report filed by the Olean Fire Department on all structures owned by the District. Be it also resolved that the appropriate legal notice on the completion and public availability of these reports be published in the Times Herald.

Annual Fire Reports  
Accepted and  
Placed on File  
Informational Items

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to designate the week of Monday, January 28, 2019, through Sunday, February 3, 2019, as Souperbowl Sunday. On Friday, February 1, 2019, donated canned goods will be picked up from each school and delivered to the local food pantry.

Souper Bowl  
Sunday Designated

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Teachers' Association Memorandum of Agreement regarding APPR.

OTA APPR MOA  
Approved

Ayes 8

Nays       

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Hinsdale Central School District for "Home to School Transportation" for the 2018-2019 school year.

Hinsdale Central  
School  
Transportation  
Contract Approved

2017-2018  
\$115,089.50

2018-2019  
\$69,328.18

Ayes 8

Nays       

Motion Carried

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 4**

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to create a grant funded Academy Developer position for the duration of the grant.

Academy  
Developer Position  
Created

Ayes 8

Nays \_\_\_\_\_

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Understanding between the Olean City School District and the Service Collaborative of WNY, Inc. for the period of September 10, 2018, through September 24, 2019, for AmeriCorp services.

AmeriCorp MOU  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, that the following resolution be adopted to wit:

Contracts with Erie  
1 BOCES Adopted

RESOLVED that the Board of Education of the Olean City School District hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three-year period commencing on October 10, 2018 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$135,643.68 and authorizes 36-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$3,767.88.

Be it further RESOLVED, that the Board of Education of the Olean City School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by F. Steffen, upon the recommendation of Rick Moore, Superintendent of Schools, that the following resolution be adopted to wit:

RESOLVED that the Board of Education of the Olean City School District hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three-year period commencing on October 10, 2019 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$34,306.92 and authorizes 36-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$952.97.

Be it further RESOLVED, that the Board of Education of the Olean City School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Jera Dynda, Carol Lindamer, Lorna Thornbury, Becky Todd and Denise Wenke as school volunteers for the 2018-2019 school year.

School Volunteers  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Affiliation Agreement between the Olean City School District and the Western Governors University for the implementation of the field instruction program by providing field placement for teacher candidates. The terms of this Agreement shall be for the period of September 1, 2018, through September 1, 2023.

Western Governors  
University Affiliation  
Agreement  
Approved

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 5**

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that a Teacher Aide position be increased from 4.5 hours per day to 5.75 hours per day effective August 29, 2018. The affected staff is Tina Peterson-Volz.

Tina Peterson- Volz  
Hours Increased

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2018, through September 30, 2019, to provide High School Equivalency Instruction Services and Math and Reading Tutorial Services.

Cattaraugus County  
Agreement for High  
School Equivalency  
Instruction, Math,  
Reading Tutorial  
Services Approved

2017-2018 Rate  
\$32,000.00/yr

2018-2019 Rate  
\$40,260.00/yr

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2018, through September 30, 2019, for after school and summer programs for at-risk youth.

Cattaraugus County  
Agreement for After  
School and  
Summer Programs  
for At-Risk Students  
Approved

2017-2018 Rate  
\$11,000.00/yr

2018-2019 Rate  
\$12,297.00/yr

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the amended Agreement between the Olean City School District and Cattaraugus County for the period July 1, 2018, through June 30, 2019, for preschool special education related services and SEIT services.

Cattaraugus County  
Amended  
Agreement for SEIT  
Services Approved

2017-2018 Rate  
\$45 per ½ hr indivl session  
\$22.50 per ½ hr group session

2018-2019 Rate  
\$55 per ½ hr indivl session  
\$27.50 per ½ hr group session

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to schedule a special board meeting for Tuesday, November 13, 2018, at 6:30 pm for the purpose of accepting Tax Collector's Unpaid Tax Report.

November 13, 2018  
Special Board  
Meeting Scheduled

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with regret, of Charles Blanchard, Cleaner, retroactive to September 10, 2018

Retirement  
Resignation of  
Charles Blanchard  
Accepted With  
Regret

Ayes 8

Nays 0

Motion Carried

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 6**

Moved by F. Steffen, Jr., seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with regret, of Lynn Ivey, Technology Coordinator, effective January 1, 2019.

Retirement  
Resignation of Lynn  
Ivey Accepted With  
Regret

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Teri Kahle, Teacher Aide, effective September 28, 2018.

Resignation of Teri  
Kahle Accepted  
With Regret

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Jason Folland, Modified Boys' Basketball Coach, effective September 25, 2018.

Resignation of  
Jason Folland as  
Modified Basketball  
Coach Accepted  
With Regret

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Phylcia Patterson to a 10-month, full-time non-conditional probationary School Nurse (RN) position, 7.5 hours per day, retroactive to September 17, 2018, at an hourly rate of \$20.00.

Phylcia Patterson  
Appointed to School  
Nurse (RN)  
Position

Ayes 8 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to rescind the following Coaching appointments that were approved at the July 2, 2018 Regular Board Meeting:

Coach  
Appointments  
Rescinded

Winter	Chelsea Bowker	Varsity Girls Basketball	0.1948	\$7,647
Spring	Brandy Bennion	Asst. Girls Track & Field	0.06	\$3,355

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools to approve the following Coaching appointments for the 2018-2019 school year:

Coach  
Appointments  
Approved

Winter	Chelsea Bowker	Varsity Girls Basketball	0.14	\$5,496
Spring	Brandy Bennion	Asst. Girls Track & Field	0.06	\$2,355

Ayes 8 Nays 0 Motion Carried

Informational Items:

Informational Items

- Operations Committee – Tuesday, October 2<sup>nd</sup> at 4:30 pm at Washington West
- Board Building Tour – Tuesday, October 2<sup>nd</sup> at 6:00 pm at Washington West
- Board Meeting – Tuesday, October 2<sup>nd</sup> at 6:30 pm at Washington West
- Safety Committee – Wednesday, October 3<sup>rd</sup> at 3:30 pm
- Technology Committee – Thursday, October 4<sup>th</sup> at 3:30 pm
- Buildings and Grounds Committee - Tuesday, October 16<sup>th</sup> at 4:30 pm
- Audit and Finance Sub Committee – Thursday, October 18<sup>th</sup> at noon
- Board Building Tour – Tuesday, October 23<sup>rd</sup> at 6:00 pm at East View
- Board Meeting – Tuesday, October 23<sup>rd</sup> at 6:30 pm at East View

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 7**

Moved by J. Fodor, seconded by J. Padlo, to adjourn from the Regular Meeting and go in to Executive Session in the board room at 7:15 pm for the purpose of discussing: contract negotiations and the performance of a particular individual.

Executive Session

Ayes 8

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: October 1, 2018

Moved by F. Steffen, Jr., seconded by J. Fodor, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:56 p.m.

Regular Meeting

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, to adjourn the meeting at 7:57 p.m.

Adjournment

Ayes 8

Nays 0

Motion Carried

Rick Moore

Pro-Tem District Clerk

Dated: October 1, 2018

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 8**

POSITION DESCRIPTION	EMPLOYEE NAME		FINGERPRINT
<b>DISTRICT RETIRED</b>			
<b>SUBSTITUTE TEACHER</b>			
<b>SUBSTITUTE TEACHER</b>	BARRERA, SUSAN	SPANISH	YES
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE TEACHER	MILTON, SHEANNA	EARLY CHILDHOOD; SWD	YES
<b>NON-CERTIFIED</b>			
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE TEACHER	BOWSER, MARJORIE	ASSOCIATES	YES
SUBSTITUTE TEACHER	GULNAC, PATRICIA	ASSOCIATES	YES
SUBSTITUTE TEACHER	O'CONNELL, LOGAN	ASSOCIATES	YES
SUBSTITUTE TEACHER	SCHMIDT, DEREK	ASSOCIATES	YES
SUBSTITUTE TEACHER	SWETLAND, BROOKE	ASSOCIATES	YES
<b>SUBSTITUTE TEACHER AIDES</b>			YES
SUBSTITUTE TEACHER AIDE	BOWSER, MARJORIE	N/A	YES
SUBSTITUTE TEACHER AIDE	COUSINS, DIANA	N/A	YES @ \$17.74
SUBSTITUTE TEACHER AIDE	FARNHAM, DENNIS	N/A	YES
SUBSTITUTE TEACHER AIDE	GUTTIKONDA, MALLIKA	N/A	YES
SUBSTITUTE TEACHER AIDE	GULNAC, PATRICIA	N/A	YES
SUBSTITUTE TEACHER AIDE	MERRITT, ALEXIS	N/A	YES
SUBSTITUTE TEACHER AIDE	O'CONNELL, LOGAN	N/A	YES
SUBSTITUTE TEACHER AIDE	SCHMIDT, DEREK	N/A	YES
SUBSTITUTE TEACHER AIDE	SWETLAND, BROOKE	N/A	YES
<b>SUBSTITUTE FOOD SERVICE</b>			
SUBSTITUTE FOOD SERVICE	FARNHAM, DENNIS	N/A	YES
SUBSTITUTE FOOD SERVICE	KINCAID, CHRISTOPHER	N/A	YES
<b>SUBSTITUTE CLEANER</b>			YES
SUBSTITUTE CLEANER	FARNHAM, DENNIS	N/A	
<b>SUBSTITUTE NURSE</b>			
SUBSTITUTE NURSE	KWIATKOWSKI, ELIZABETH	N/A	YES @ \$27.44
<b>SUBSTITUTE KEYBOARD SPECIALIST</b>			
SUBSTITUTE K.S.	JOSEPH, DEBORAH	N/A	YES @ \$20.29



**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 9**



**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 25, 2018**  
**PAGE 11**